

Employee Leasing Services

By



IRIS | STAFFING SOLUTIONS
PRIVATE LIMITED

IRIS Staffing Solutions Private Limited (IRIS Staffing), a wholly owned subsidiary of IRIS Corporate Solutions Private Limited (IRIS-Corp)

www.iris-corp.com

About IRIS-Corp

- IRIS Corporate Solutions Private Limited (IRIS-Corp) is a new age Human Resource Solutions Company incorporated in the year 2010
- IRIS-Corp has PAN India presence in 28 states and 7 Union Territories
- We follow ISO Protocols ISO 9001 Certification, ISO/IEC/17024 & ISO27001 certification.
- Recognized with National Council for Vocational Education and Training (NCVET) Govt. of India vide file number: 38004/01/AA/2022/NCVET



What We Do

Talent Assessment

- Educational Assessment
- Competency Mapping and Skill Enhancement
- Employability Assessment Solutions
- Vocational Assessment

Talent Development

- Leadership Development
- Business Enhancement Solutions

Talent Search

- CXO Level Hiring & Search
- Mid to Senior Level Placements

Talent Deployment

- Tech Staffing Solutions

Our Strength



Financial Prudence



Evolved Technology



Human Capital Philosophy



Process Knowledge Management



Business Competence

Employee Leasing Solutions

IRIS Staffing Solutions Private Limited (IRIS Staffing) works extensively with organizations across sectors with different no's and requirements to seamlessly deliver key Employee Leasing Solutions and Services.

- ❖ Complete management of employee leasing process - Induction, Payroll, and Statutory Administration Services.
- ❖ Integrated, web-enabled software solutions to manage the entire database including images of the documents, daily attendance as well as bulk upload of attendance, and Automated Payroll management system.
- ❖ Dedicated team for legal compliance. We are registered with all statutory government bodies such as REGISTRATION UNDER SHOPS & ESTT. ACT, EPF, ESI, etc.
- ❖ Committed adherence to TAT for every element of service delivery.
- ❖ PAN India and Multi-industry delivery capabilities.



Rendering services in India

Delivery Focus



FMCG



Manufacturing



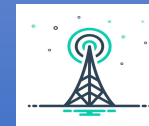
Infrastructure



Retail



IT



Telecom



Hospitality



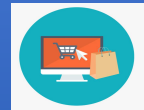
Consulting



Education



BFSI



E-commerce



Consumer Durable



BPO/KPO



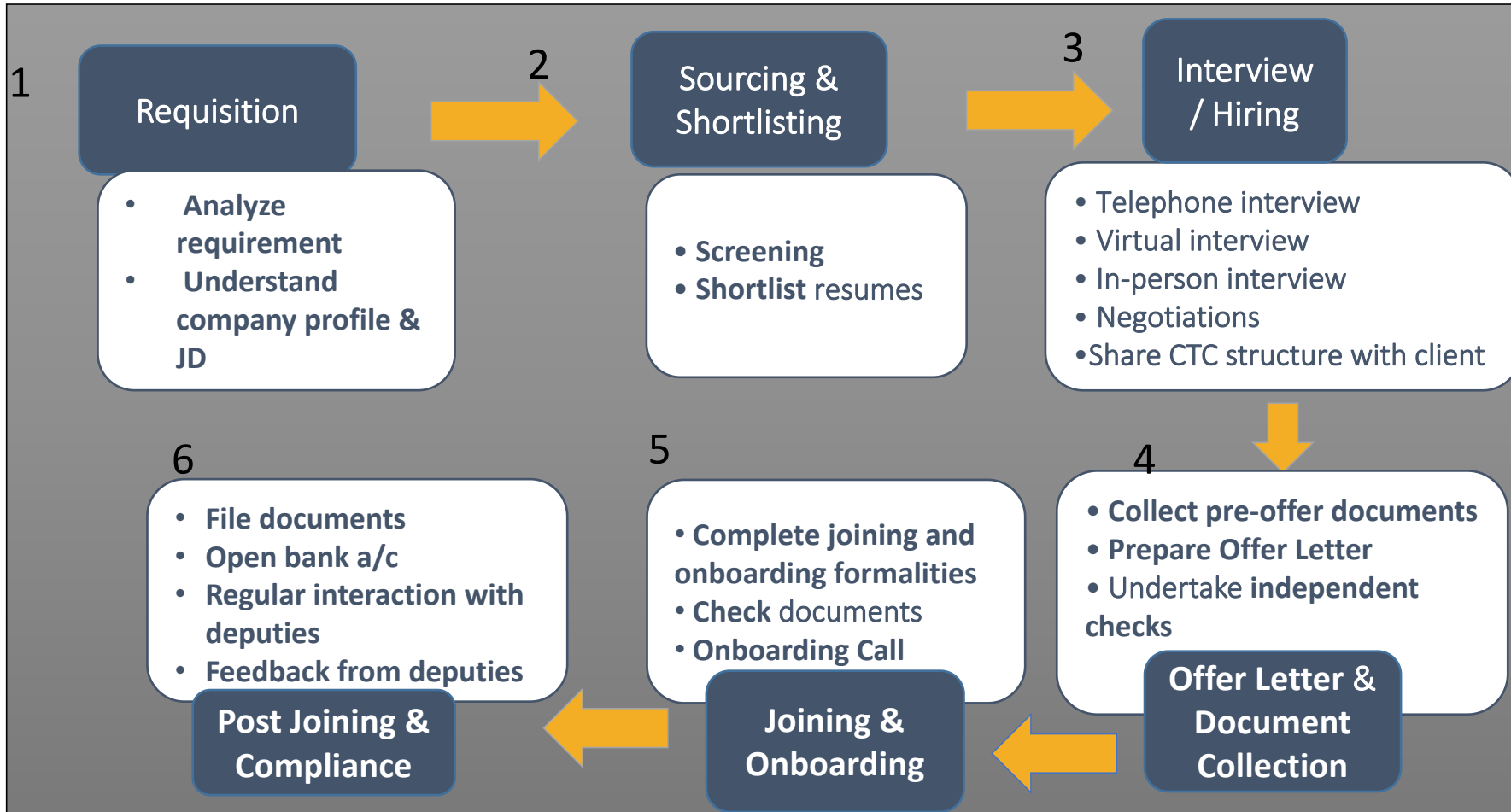
Healthcare

Onboarding Methodology

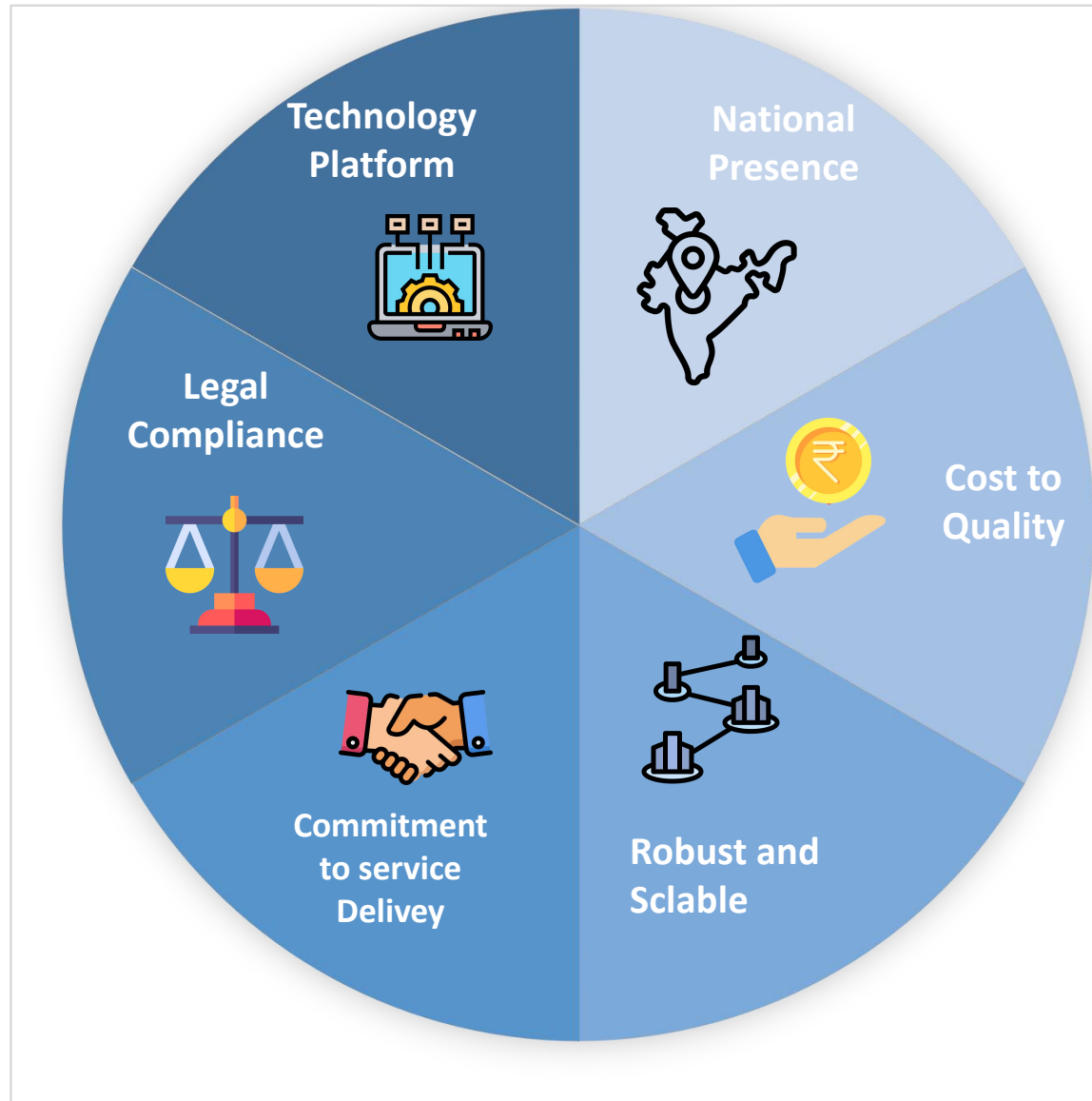
Protocols

Attendance Cycle	21st - 20th of each month
Receipt of Attendance	21st - 22nd of each month
Salary Sheet processing and Invoicing	23rd EOD of each month
Payment received from Customer	26th - 27th of each month
Disbursement of Salary	1st to 7th of the following month

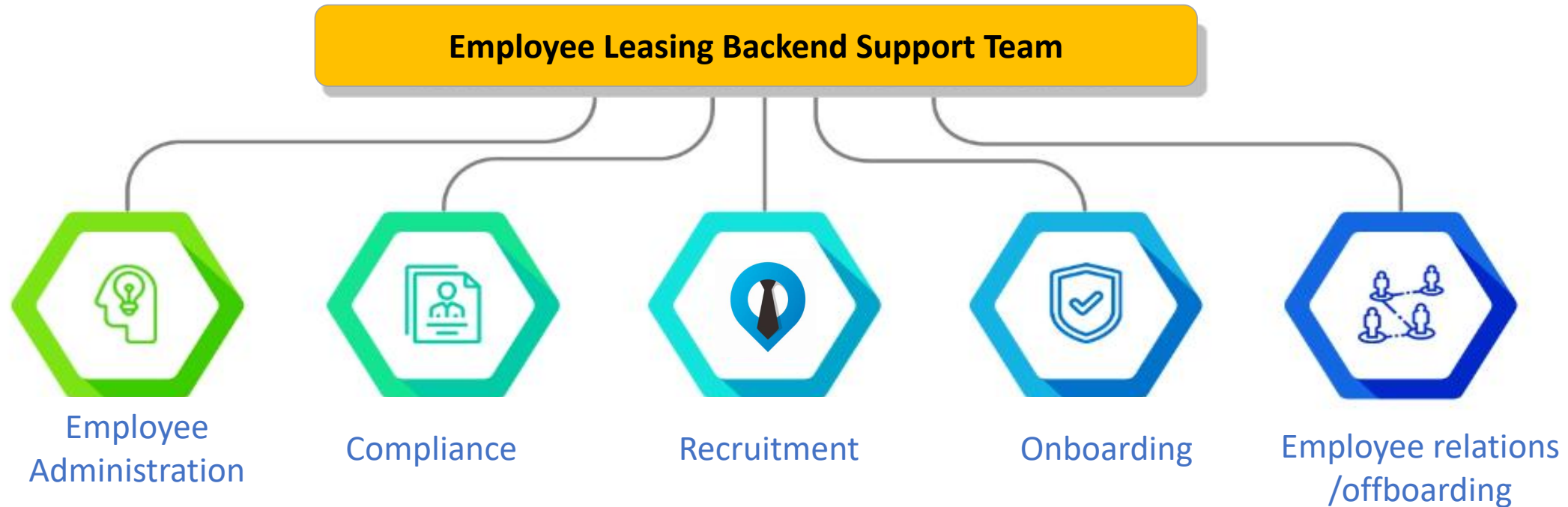
- Online addition of employee details up to 18th of each month (post which, salary will be paid as arrears next month)
- Online resignation of employees up to 18th of each month (post which, salary will be processed)



Value Proposition



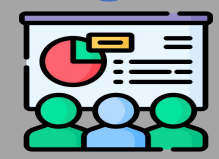
Support Team at the Backend



Dedicated Migration Team



Robust Account Management



Help Desk; Voice & Non-Voice



System Oriented Environment

❖ Features of i-Human Resource Management

- Single Point Admin access Module.
- Employee access Module.
- Can be access from anywhere, anytime through static IP address.
- Complete or Partial access available.
- Administrative rights for approving changes can be retained by either Service Provider or Client Company.



❖ Quality Compliance & Certification

- ISO 9001:2015 certified.
- ISO/IEC 17024:2012 certified.
- ISO27001 certified.
- Established Policies & Regulatory Guidelines.
- Proper user training, updated work manuals, and regular audit in place.

❖ Service Delivery Centers

- Headquarters in Gurgaon.
- Seating capacity of 100 at Gurgaon office
- Delivery cum support offices spread over strategic locations.
- Channel Partners in non-strategic and strategic locations.
- Presence in Tier II & III cities.
- IRIS-Staffing is centrally registered with the following:
 - PF Number: HR/GGN/31872
 - ESIC Number: 69000506900001099
 - PAN Number: AACCI6548L
 - GST No. 06AACCI6548L1Z8

❖ State-of-the-art Infrastructure

- High end SERVER Standard with 1000Mbps transfer rate.
- Multiple data/document servers over LAN/WAN, Structured Networking.
- Efficient, conducive, and friendly work environment.
- Centralized CCTV monitoring, Surveillance with recording system.
- Physically exercised Perimeter Access Control.
- 100% Power Backup .
- World class Data Confidentiality & Security.

Some of Our Clients...

Meet the Team



Sanjay Kapoor
DIRECTOR
& CO-FOUNDER

An entrepreneur and business strategist with 30 years of experience



Sandeep Gupta
DIRECTOR
& CO-FOUNDER

A Chartered Accountant with 30 years of experience and an entrepreneur



Sandeep Bidani
LEADERSHIP
DEVELOPMENT

A Global Change Management & Management Consultant for over 25 years



Manu Jolly
DIGITAL
MARKETER

Founder & CEO of Digiperform; and advisor to several organizations



Nandita Chander
TALENT
ACQUISITION

30 years experience in Human Resource Management & Executive Search



Ranjeet Kumar
PAYROLL

25 years of experience in operations and consulting in Financial, HR, & Payroll system implementation



Dinesh Bariya

ASSESSMENT OPERATIONS

Seasoned professional with more than 30 years of experience in Data Processing & Assessment.



Sachin Chawla

ASSESSMENT SOLUTIONS

19 years of experience in Account Management, Transitions, Data Analytics, Operations, and Service Delivery



Pankaj Dawar

OPERATIONS & SHARED SERVICES

Qualified Company Secretary with over 20 years of experience in Banking & BPO



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To know more about us, visit www.iris-corp.com
For corporate enquiries, please write to bd@iris-corp.com

Delhi/NCR, Mumbai, Bengaluru, Chennai, Kolkata, Jaipur, Pune, & Vadodara

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<http://www.linkedin.com/company/iris-corporate-solutions-pvt-ltd>



Apart from our own offices, we have partner offices in all major cities in India.